

If you have your own business, you need someone to help managing your accounting records easy. The best way to accomplish this task is to hire a bookkeeping service, who can handle your back office accounting needs either onsite or offsite.

An onsite bookkeeping service goes to the place of business. It is the same as hiring a bookkeeper but it is somewhat different. Actually, this kind of service has many advantages, and one of them is paying someone only for the days that they are needed.

If you do not like the bookkeeper that the service gave you, you can immediately request another one from the firm. This is something that you cannot do if you hire a bookkeeper.

Another advantage is that you do not need to worry about the employee's benefits, since they are an independent contractor.

An offsite bookkeeping service, on the other hand, does the work in their office. This service is also called virtual bookkeeping service. Since the bookkeeper is away from the business location, you need to send accounting documents like bills, bank statements or invoices to the firm.

The biggest advantage of the offsite service is its cost. The cost is quite cheaper compared to the onsite bookkeeper and is a great alternative.

There are firms that pick up documents from your home or send their courier

service to retrieve them. You can also choose to scan the documents, and then email them to their website. If you want, you can also fax the needed documents to their office. You have to confirm what other types of services are included when you choose offsite bookkeeping service.

Both services offer small companies a cost effective solution for managing accounting needs.

RJK Bookkeeping & Accountancy Services offers low cost solutions for managing your companies accounting needs. Please visit us our website at

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